

BY-LAWS  
OF  
RIDGEWOOD CLUB OF CHAPEL HILL, INC.  
Revised July 2009

ARTICLE I

**OFFICES**

**Section 1 Principle Office:** The principle office of the Corporation shall be located at the property of the Corporation at 512 Long Leaf Drive in the town of Chapel Hill, NC 27515.

**Section 2 Registered Office:** The registered office of the Corporation, which by law is required to be maintained within the state of North Carolina shall be located at 591 S. Farrington Road, Suite 104, Chapel Hill, NC 27517. or at such other place as may, from time to time, be fixed and determined by the Board of Directors

**Section 3 Mailing Address:** The mailing address of the Corporation is

PO Box 2002  
Chapel Hill, NC 27515-2002

ARTICLE II

**Section 1 Classes:** The Corporation shall have both visiting members and regular members, the rights and privileges of which are hereinafter set forth.

**Section 2 Election of Members:** Members shall be elected by the Board of Directors. An affirmative vote of three-fourths of the Directors shall be required for election. Visiting memberships shall be limited to one year, non-renewable. The Board of Directors may appoint a membership committee which it may charge with the recommendation of granting or refusing membership to any applicant; however, the final decision as to the election of a prospective member shall repose in the Board of Directors.

**Section 3 Voting Rights:** Each regular member family *in good standing* shall be entitled to one vote on each matter submitted to a vote of the membership. Any member of a regular member family age 18 or above is eligible to cast the vote of the family. In the event multiple adult members from a family are present and cannot reach a consensus on how to cast the single family vote the *member* family shall be considered to have abstained from voting.

Visiting members shall not be entitled to vote.

**Section 4 Termination of Membership:** The Board of Directors, by affirmative vote of three-fourths of all of the members of the board, may expel a member for cause after an appropriate hearing. Any member so expelled shall not be entitled to receive from the Corporation a rebate of the Certificate of Membership\* fee paid by him/her upon his/her election to membership, and a rebate of dues pro-rated for the balance of the summer season if that is when he/she is terminated. Both of these shall be less any dues, charges or assessments which may be due and unpaid.

\* Beginning in the year 2008, Certificate of Membership fees were eliminated, thus no refund of this is applicable for members joining after 2007.

For cause may include, but shall not be limited to, repeated or serious violations of the rules and policies of the Corporation, disregarding or disobeying reasonable directions from lifeguards, abusive, disruptive or other unacceptable behavior, or conviction of a serious felony or a crime of moral turpitude. The actions of any family member may result in the termination of a family's membership.

An appropriate hearing shall be held by and before the Board of Directors. The member's family subject to potential termination shall be given at least five days written notice of the hearing. Such notice shall include a brief statement of the potential cause and shall notify the family of their right to appear before the Board of Directors and explain why their membership should not be terminated.

**Section 5 Resignation:** Any member may resign by filing a written resignation with the Board of Directors. The resigning member shall be entitled to receive from the Corporation a rebate of the Certificate of Membership\* fee paid by him/her upon his/her election to membership, and a rebate of dues pro-rated for the balance of the summer season if that is when he/she resigns. Both of these shall be less any dues, charges, or assessments, which may be due and unpaid.

\* Beginning in the year 2008, Certificate of Membership fees were eliminated, thus no refund of this is applicable for members joining after 2007.

**Section 6 Transfer of Membership:** Membership in this Corporation is not transferable or assignable! However, any resigning member in good standing may nominate to the Board of Directors a successor to his membership. In the event that the nominee of the resigning member shall be accepted for membership as hereinabove provided, then the membership of the resigning member shall be transferred to his/her nominee upon the payment by the nominee of a fee in the amount of \$10.00, to be known as a membership assumption fee. In the event of the acceptance for membership of the nominee of a resigning member, such nominee shall be given priority over all other applicants for membership in the Corporation.

## ARTICLE III

**Section 1 Annual Meeting:** An annual meeting of the members shall be held in the month of June, July, or August for the purpose of electing Directors and for the transaction of such other business as may come before the meeting. The date, time, and place for the annual meeting shall be set by the Board of Directors subject to the notice hereinafter provided for.

**Section 2 Special Meetings:** Special meetings of the members may be called by the President, the Board of Directors, or not less than one-third of the members having voting rights.

**Section 3 Notice of Meetings:** Written or printed notice stating the place, date, and time of any meeting of members shall be posted at the pool and /or delivered either personally or by mail or electronic mail to each member entitled to a vote at such meeting not less than ten days before the date of such meeting by or at the direction of the President or the Board of Directors or persons calling the meeting. In the event of a special meeting, such notice shall recite the purpose of such meeting.

**Section 4 Informal Action by Members:** Any action required by law to be taken at the meeting of the members, or any action which may be taken at a meeting of members, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by 100% of the members entitled to vote with respect to the subject matter thereof.

**Section 5 Quorum:** The members in attendance at any annual meeting or properly called special meeting shall constitute a quorum at such meeting and shall conduct all necessary and appropriate business. Provided, however, that unless one-third or more of the votes entitle to be cast in the election of Directors are represented in person or by proxy, the only matters that may be voted upon at an annual meeting of members are those matters that were described in the meeting notice.

**Section 6 Proxies:** At any meeting of members, a member is entitled to vote by proxy executed in writing by the member or by his duly authorized attorney-in-fact. No proxy shall be valid after eleven months from the date of its execution, unless otherwise provided in the proxy.

**Section 7 Voting by Mail:** Where Directors or officers are to be elected by members, such election may be conducted by mail or by a meeting of members in such manner as the Board of Directors shall determine.

## ARTICLE IV

### BOARD OF DIRECTORS

**Section 1 General Powers:** The affairs of the Corporation shall be managed by its Board of Directors.

**Section 2 Number, Tenure, and Qualifications:** The Board of Directors shall be elected by the members at the annual meeting. The number of Directors shall be 9. The number of Directors may be increased or decreased by the Board of Directors annually, but shall be no less than 7 and no greater than 11. Each elected director shall hold office for three years with no more than two consecutive terms or until his/her successor shall be qualified. Directors must be at least 18 years old and must be members.

**Section 3 Regular Meetings:** A regular annual meeting of the Board of Directors shall be held without other notice than this bylaw, immediately after, and at the same place as, the annual meeting of the members. The Board of Directors may provide by resolution the time and place for the holding of additional regular meetings of the board without other notice than such resolution.

**Section 4 Special Meetings:** Special Meetings of the Board of Directors may be called by or at the request of the President or any four Directors. The person or persons authorized to call special meetings of the Board may fix the place for holding any special meeting of the board called by them.

**Section 5 Notice:** Notice of any special Meeting of the Board of Directors shall be given at least two days previously thereto by any usual means of communication, including but not limited to, telephone, mail, fax, electronic mail or overnight delivery. Additionally, a majority of the Directors present may reschedule the meeting provided notice of the rescheduled date is then given in accordance with section 5.

**Section 6 Quorum:** A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board; but if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting without further notice.

**Section 7 Manner and Acting:** The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these bylaws.

Any action required or permitted to be taken by the Board of Directors may be taken without a meeting if consent in writing, setting forth the action so taken, shall be signed by all of the Directors. Any one or more Directors may participate in a meeting of the Board of Directors by means of a conference telephone or other similar communication device that allows all persons participating in the meeting to hear each other. Participation by these means shall be deemed presence in person at the meeting.

**Section 8 Vacancies:** Any vacancy occurring in the Board of Directors and any Directorship to be filled by reason of an increase in the number of Directors, shall be filled by the Board of Directors. A director named by the Board of Directors to fill a vacancy shall be elected for the unexpired term of his/her predecessor in office.

**Section 9 Compensation:** Directors shall not receive any cash compensation for serving on the board, but their annual dues shall be waived for the period in which they serve on the Board. Additionally, Board Members may receive compensation for specified services rendered in the operation of the pool and its activities and business.

**Section 10 Removal from Office:** In the event any Board Member misses two consecutive meetings of the Board without being excused in advance by the President, the remaining members of the Board shall have the authority to remove such director from office, with the vacancy to be filled at the next annual meeting of members.

## ARTICLE V

### OFFICERS

**Section 1 Officers:** The officers of the Corporation shall be a president, a Vice President, both of whom shall be members of the Board of Directors, a Secretary, a Treasurer, and such other officers as may be appointed in accordance with the provisions of this article. The Board of Directors may elect or appoint such other officers, including one or more Assistant Secretaries and one or more Assistant Treasurers, as it shall deem desirable, such officers to have the authority to perform the duties prescribed, from time to time, by the Board of Directors. Any two or more offices may be held by the same person, except the office of President.

**Section 2 Election and Term of Office:** The officers of the Corporation shall be elected annually by the Board of Directors. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified.

**Section 3 Removal:** Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

**Section 4 Vacancies:** A vacancy in any office because of death, resignation, removal, duplication, or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

**Section 5 President:** The President shall be the principal executive officer of the Corporation and shall in general supervise and control all of the business and affairs of the Corporation. He/she shall preside at all meetings of the members and of the Board of

Directors. He/she may sign, with the secretary or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these bylaws or by statute to some other officer or agent of the Corporation; and in general he/she shall perform all duties incident to the officer of the president and such other duties as may be prescribed by the Board of Directors from time to time.

**Section 6 Vice President:** In the absence of the president or in event of his/her inability or refusal to act, the Vice President shall perform duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the president. Any Vice President shall perform such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors.

**Section 7 Treasurer:** If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the Board of Directors shall determine. He/she shall have charge and custody of and be responsible for all funds and securities of the Corporation, receive and give receipts for moneys due and payable to the Corporation from any source whatsoever; and deposit all such moneys in the name of the Corporation in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of Article VII of these bylaws; and in general perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors.

**Section 8 Secretary:** The secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; be custodian of the corporate records; keep a register of the post office address of each member which shall be furnished to the secretary by such member; and in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the President or by the Board of Directors.

**Section 9 Assistant Treasurers and Assistant Secretaries:** If required by the Board of Directors, the assistant treasurer shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the Board of Directors shall determine. The assistant treasurers and assistant secretaries, in general, shall perform such duties as shall be assigned to them by the treasurer or the secretary or by the President or the Board of Directors.

**Section 10** Nothing in these bylaws shall be construed to prohibit a member of the Board of Directors of the Corporation from serving in any other office of the Corporation.

## ARTICLE VI

### COMMITTEES

**Section 1 Committees of Directors:** The Board of Directors, by resolution adopted by a majority of the Directors in office, may designate one or more committees, each of which shall consist of two or more Directors, which committees, to the extent provided in said resolution, shall have and exercise the authority of the Board of Directors in the management of the Corporation; but the designation of such committees and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it or him/her by law.

**Section 2 Other Committees:** Other committees not having and exercising the authority of the Board of Directors in the management of the Corporation may be designated by a resolution adopted by a majority of the Directors present at any meeting at which a quorum is present. Except as otherwise provided in such resolution, members of each such committee shall be members of the Corporation and the President of the Corporation shall appoint the members thereof. Any member thereof may be removed by the President whenever in their judgment the best interests of the Corporation shall be served by such removal.

**Section 3 Term of Office:** Each member of a committee shall continue as such until the next annual meeting of the members of the Corporation and until his/her successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

**Section 4 Chairman:** One member of each committee shall be appointed chairman by the person or persons authorized to appoint the members thereof.

**Section 5 Vacancies:** Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

**Section 6 Quorum:** Unless otherwise provided in the resolution of the Board of Directors designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

**Section 7 Rules:** Each committee may adopt rules for its own government not inconsistent with these bylaws or with rules adopted by the Board of Directors.

## ARTICLE VII

### CONTRACTS, CHECKS, DEPOSITS AND FUNDS

**Section 1 Contracts:** The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

**Section 2 Checks, Drafts, Etc:** All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer.

**Section 3 Deposits:** All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

**Section 4 Gifts:** The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any specific purpose of the Corporation.

## ARTICLE VIII

### CERTIFICATES OF MEMBERSHIP

Prior to 2008

**Section 1 Certificates of Membership:** The Board of Directors shall provide for the Issuance of Certificates evidencing membership in the corporation, which shall be in the form determined by the Board of Directors. Such Certificates shall be signed by the President or a Vice President and by the Secretary or an assistant secretary. Only regular members shall be issued certificates of Membership. The name and address of each member and the date of issuance of the certificate shall be entered on the records of the corporation. If any certificate shall become lost, mutilated, or destroyed, a new certificate may be issued therefore upon such term and conditions as the Board of Directors may determine.

**Section 2 Issuance of Certificates:** When a member has been elected to membership and has paid any initiation fee and dues that may then be required, a Certificate of Membership shall be issued in his/her name and delivered to him/her by the secretary, if the Board of Directors shall have provided for the Issuance of Certificates of Membership under the Provisions of Section 1 of this article.

Beginning in 2008  
Certificate of Memberships were eliminated prior to the summer season of 2008.  
Beginning in 2008, full membership in the corporation is effective for members who pay the full non-refundable initiation fee.

## ARTICLE IX

### BOOKS AND RECORDS

The corporation shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its members, Board of Directors, and Committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member, or his/her agent or attorney for any proper purpose at any reasonable time.

## ARTICLE X

### FISCAL YEAR

The Fiscal Year of the corporation shall begin on the first day of January and end on the last day of December in each year.

## ARTICLE XI

### DUES

**Section 1 Annual Dues:** The Board of Directors may determine from time to time the amount of initiation fee, if any, and annual dues payable to the Corporation by members.

**Section 2 Payment of Dues:** Dues shall be payable in advance in such amount and in such manner as may from time to time be determined by the Board of Directors.

**Section 3 Default and Termination of Membership:** When any member of the corporation shall be in default in the payment of dues for a period of thirty (30) days from the date such dues become payable, his/her membership may thereupon be terminated by the Board of Directors in the manner provided in Article II of these bylaws. Arrangements for installment payments can be made by the Treasurer upon approval of the Board of Directors.

## ARTICLE XII

### WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of Chapter 55-A of the General Statutes of North Carolina or under the provisions of the Articles of

Incorporation or the Bylaws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein notice.

### ARTICLE XIII

#### AMENDMENTS TO BYLAWS

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by a majority of the Directors present at any regular meeting or at any special meeting, if at least ten (10) days' written notice is given of intention to alter, amend, or repeal or to adopt new bylaws at such meeting. The members of the Corporation may make, alter, amend and repeal the Bylaws of the Corporation at any annual meeting or at a special meeting called for such purpose.

### ARTICLE XIV

#### INDEMNIFICATION

The Corporation shall indemnify its officers and Directors to the maximum extent required or permitted by Part 5 of Article 8 of Chapter 55A of the General Statutes of North Carolina as from time to time amended, and such officers and Directors shall be deemed to have relied upon this article.

RIDGEWOOD CLUB OF CHAPEL HILL, Inc.

PO BOX 2002, CHAPEL HILL NC 27515

I. MEMBERSHIP POLICY AND PROCEDURES

1. The Ridgewood Club operates on a minimum budget each year and depends on the annual dues from its members to defray the cost of operation. Long before the season starts it is always necessary to commit funds for materials, equipment, services, repairs and maintenance. The officers and directors who make the necessary commitments and who conduct the day to day business of the club are all volunteers.
2. A regular member of the club is the person to whom the Certificate of Membership (prior to 2008) is issued or who has paid the full membership non-refundable initiation fee (as established in 2008). Included in that membership are the member's spouse, children and all others of the family who reside in the member's household. Also included are other members of the families of members who live beyond a 100 mile radius of Chapel Hill.
3. At present the club is limited to 200 memberships (including visiting memberships), which number was established to insure against overcrowding of the pool and other facilities at any one time (procedures for applying for regular memberships are outlined in Section II below). This maximum can be changed by the Board of Directors when deemed necessary for proper operation.
4. Visiting memberships are available on a single season, non-renewable basis. Visiting memberships are limited by the number of inactive regular memberships due to resignation or leave of absence. (Details are presented in Section III below)

II. NEW MEMBERSHIPS

1. Secure a blank application from the membership committee chairman, secretary, treasurer, or lifeguard.
2. Complete the application and forward it to the club by mail or submit to any of the club officers or directors.
3. Providing a vacancy exists, the application will be submitted to the Board of Directors for consideration. The Directors will not discriminate based on race, color, religion, sex, disability, familial status or national origin when considering applications for membership.

4. Following approval of the application and notification of the potential member, the new member will forward a check to the Treasurer to cover:

a. Initiation Fee	300.00
b. Annual Dues – Regular Membership (set annually by Board of Directors)	<u>500.00</u>
	\$ 800.00

The above represents 2008 fees. These may be changed by the Board of Directors as required to operate the pool.

NOTE: For members joining before 2008, the \$250.00 Certificate of Membership represents each member's share of the capital investment in the club's property. It is returnable to the member when that member resigns from the club. (See Resigning Members). Members joining in 2008 and subsequent years who pay the non-refundable initiation fee are full members and also hold a share of the capital investment of the club's property. There is no refund when a member joining in 2008 or subsequent year resigns and any and all claims to an interest in the club's property is relinquished upon resignation..

The season normally encompasses about 17 weeks with about 11 weeks of being open for full days. Applications submitted previous to July 5 will be assessed the full amount of the annual dues. Applications submitted between July 5-31 will be assessed 2/3<sup>rd</sup> of the full amount of the annual dues. Applications submitted on August 1 or after will be assessed 1/3<sup>rd</sup> of the full amount of the annual dues.

5. Upon receipt of the new member's check in the proper amount by the Treasurer, the Secretary and the Chairman of the Membership committee will be notified by the Treasurer.

### III VISITING MEMBERSHIP

1. Application for visiting memberships will be administered on the same basis as a regular membership. (Regular membership forms will be used)
2. The seasonal dues for visiting memberships will be established by the Board of Directors annually (\$550.00 2008). Dues for applications submitted after July 5 will be prorated at the same rate as specified for regular memberships in section II-4 above.
3. Visiting memberships are limited to one season
4. In filling vacancies preference will be given to those desiring to become members over those requesting a visiting membership.

#### IV LEAVE OF ABSENCE

1. A member may apply for a leave of absence for the season by filing a written request with the club before the due date for annual dues. Dues will be waived for that year unless doing so might jeopardize the club's financial stability.
2. A member who has been granted a leave of absence in the previous year may apply for a second consecutive leave of absence by filing a written request with the Board of Directors before the due date for summer dues. The member must give compelling reason(s), such as extended illness, being away from Chapel Hill for the summer, etc., for the request to be granted. If approved, the member must pay one-half (50%) of the annual dues for that year.
3. In no event may a third consecutive leave of absence be granted.
4. Members who are granted a one or two year leave of absence must remain active members for at least 3 consecutive years before requesting another leave of absence.

#### RESIGNING MEMBERS

1. A resigning member must file a written resignation with the club's membership director.
  - a. Such resignation does not relieve the member of the obligation to pay any dues, assessments or other charges then due.
  - b. Members who joined prior to 2008: Rebate of the Certificate of Membership fee less any dues, assessments, or other charges then due, will be made as soon as that particular membership is sold to a new member. Memberships are sold in the same order as resigned memberships are received. However, if the resigning member nominates a successor to his/her membership and the new member is approved, then the membership fee less any dues assessments or other charges then due will be rebated to the resigning member as soon as the new member is issued a Certificate of Membership.
  - c. Members who joined in 2008 and subsequent years: No Certificate of Membership fee was paid. Initiation Fees paid for full membership are not refundable.
  - d. Members who wish to resign are urged to do so before the opening of the season. They will then avoid having dues rebate pro-rated for the balance of the summer season per Article II, Section 5 of the By-Laws. It also helps the Club to achieve a full membership for the season.
  - e. When a member resigns after the stated date when the annual dues are due there shall be a delinquent charge of \$25.00 assessed at that time to cover pertinent clerical work.

- f. When a member resigns after June 1<sup>st</sup> of the current year there shall be a charge in the amount of the annual dues plus the delinquent charge.
2. The Certificate of Membership (for members who joined prior to 2008) is not transferable or assignable. A resigning member must return this certificate or an affidavit stating that the member no longer has the certificate before a rebate of the original membership fee will be made.
3. In the event that a member resigns while in good standing and his/her membership has not yet been sold or committed to be sold, the resigned member may recover his membership by paying the then applicable annual dues.
4. In the event that a member resigns and there are dues, assessments or other charges then due and if his/her membership has not yet been sold or committed to be sold, the resigned member may recover his/her membership by paying the then applicable annual dues and any and all assessments or other charges due at the time of the original resignation.

## VI. GUESTS

1. Due to full membership and weekend overcrowding at the pool, members should use discretion with visiting guests on weekends (Friday after 3:00 PM, Saturday, and Sunday) and holidays. A responsible family member must be present with the guests.
2. Guests will only be admitted with a valid guest pass and must be with the responsible host member. All guests must be registered with a lifeguard.
3. Abuse of the guest policy will result in the loss of guest privileges.

Ridgewood Club of Chapel Hill, Inc.  
Rules and Policies

1. All guests must sign in and be accompanied by a member at all times. If the guest is not swimming, or a family member living beyond a 100-mile radius of Chapel Hill, they are to be admitted free of charge. If the guest is living in a member's household (not visiting), they are also to be admitted free of charge. The charge for guests is \$3.00, payable to the lifeguards on duty. Guest passes for 10 individual guest visits may be purchased for \$25.00 from the treasurer or pool manager. Passes expire at the end of the season.

2. Children under 9 years of age and children who have not yet completed 4th grade must be accompanied by a chaperone not less than fifteen years of age. All non-swimmers, regardless of the use of flotation devices, must be accompanied at all times.

3. Unless accompanied by a chaperone in the water, youth who have not passed the swim test may not use the deep end. The swim test requires swimming across the deep-end twice and then treading water for three minutes. Record of completion is kept in the office.

4. The wading pool is for the exclusive use of children ages 5 and under. Siblings are allowed. Children using the wading pool must be under the direct supervision of a parent or responsible babysitter. Please ask the manager before turning on the hose.

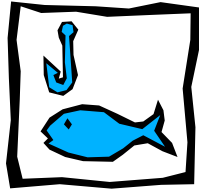
5. Please shower before entering the pool. Proper swim attire is required. Appropriate diapers should be used in the main pool and wading pool for children who are not toilet trained. Please see the manager on duty for details.

6. Running in the pool area is prohibited. Running entries are allowed in the deep end from within the second concrete slab and are allowed in the shallow end from within the first. Skates, scooters, etc. may not be used on deck.

7. For the safety and comfort of all members, recreational flotation devices, balls and other toys will be permitted in the main pool at the discretion of the guards. Do not jump from the side onto such items.

8. Appropriate behavior is expected at all times and inappropriate behavior will be determined at the discretion of lifeguards and pool managers.
9. Diving is not allowed in the shallow end.
10. The slide is for patrons 100 pounds or less and 12 years of age or younger. Feet-first entry only is allowed.
11. Guards will clear the pool of youth under the age of 18 (Lifeguards are an exception.) for a 10-minute period at the beginning of every hour. Parents may accompany small children during this time. Youth ages 13 and up may lap swim with the permission of a manager or head lifeguard. Additional breaks may be called at the discretion of the lifeguards.
12. Food is allowed only at tables. Please use the trash and recycling containers provided. Smoking is not allowed within the pool enclosure.
13. Radios/Tape/CD/MP3 players may only be used with earphones.
14. Long distance calls are not allowed. Please limit calls to two minutes when others are waiting. Lifeguards are not required to answer the phone.
15. Members and guests should bring change for use in vending machines. Staff will not be making change. The drink machine does accept dollar bills.
16. Animals, (except personal service animals such as guide dogs for the blind) are prohibited within the pool enclosure except on special designated occasions.
17. Do not leave valuables in the bathhouse. The club is not responsible for lost or stolen articles, although we do maintain an area for unclaimed items.
18. All members and guest shall obey pool rules and treat others courteously. The staff may evict any person not in compliance with the rules, disregarding or disobeying reasonable directions from lifeguards, or engaging in disruptive, abusive, or other unacceptable behavior.
19. Additional rules are posted around the pool. Please note the deep end rules posted behind the diving board.

## Deep End Rules



(After completion of the lifeguard administered swim test.)

- 1) Jump straight off of the board: Look before you leap!
- 2) One bounce before you dive; more bouncing can cause an accident.
- 3) Swim to a ladder after using the diving board.
- 4) Keep clear of the diving well: It extends to the ladders.
- 5) It is recommended not to wear goggles off the diving board.
- 6) No Inward Flips or Dives.
- 7) Throw balls **to** people, not **at** them.
- 8) No flips off of the side: Flips are only allowed off of the board.
- 9) No floats allowed in the deep end.
- 10) Do not hang on to the deep end rope or the diving board.
- 11) Do not run from behind the second line.
- 12) There should be 8 participants to hold a “Sharks’N’Minnows,” “Pigeon,” or “Categories” game, unless no one else wants to use the diving board. Place the cone on the board.
- 13) In the case that there are 8 participants and people using the diving board, the lifeguards should allow the groups to trade off approximately every 20 minutes.
- 14) Do not jump an obstacle, such as a noodle, that is held over the concrete.
- 15) Have fun! Stay safe.